

Meeting: Safety Committee - 23-02-2018

(BDA Division)

Meeting Information

Purpose	Review issues flagged for review pending closure and discuss general safety initiatives.		
Desired Outcome	Complete review of all bdasafety issues marked for review		
Meeting Date	23/02/2018	Location	Burgess Boardroom
Start Time	10:31	End Time	12:58

Meeting Attendance (Roll Call)

Present	Absent
Afton Botelho	Amy Curtis
Allisson Russell	Lonnie Bascome
Donald Gray	Steve Nurse
Kahnae Bean	Tina Minors
Michael Darrell	Wendell Dottin

Meeting Minutes

1. Administration - Next meetings

Speaker	
Minutes & Notes	Next meetings: 22nd March 2018 19th April 2018

2. Election of New Employee Co-Chair

Speaker	
Minutes & Notes	Allisson Russell voted as new management Co-Chair Afton Botelho voted as new employee Co-Chair

3. Approval of Previous Meeting Minutes

Speaker	
Minutes & Notes	Minutes approved

4. (Issue #5020807) Men & Equipment working between Taxiway S & W with flt ops o

Speaker	
Minutes & Notes	Closed after review

5. (Issue #5022671) Night parking at Gate 7

Speaker	
Minutes & Notes	Reopened and referred to DH with recommendation for further action.

6. (Issue #5020680) Sink in Menzies rest -area. Baggage Make-up

Speaker	
Minutes & Notes	Reassessed and closed. Recommend inclusion of photograph or other evidence of corrective action.

7. (Issue #5020684) AC vent in Menzies rest area

Speaker	
Minutes & Notes	Closed following review. To be confirmed during SC walkabout on 5th March 2018

8. (Issue #5022623) Injury due hitting a mounted fire extinguisher

Speaker	
Minutes & Notes	Closed following review. To be included in SC walkabout 5th March 2018

9. (Issue #5027852) Smouldering Styrofoam fumes in outdoor ashtray

Speaker	
Minutes & Notes	Closed following review.

10. (Issue #5024407) Cathodic Protection Test Station Damage

Speaker	
Minutes & Notes	Closed following review. EHS Coordinator assists Tech Dept in monitoring contractor procedures.

11. (Issue #5025008) Unsafe Work Practices - Skyport Maintenance Personnel

Speaker	
Minutes & Notes	Closed following review

12. (Issue #5028149) Excessive Gravel on Apron IV

Speaker	
Minutes & Notes	<p>Question put to DH</p> <p>Hi John, Safety Committee question on this matter. Is FOD identification included in ADO airfield inspection procedures? If so, why was this not detected during ADO airfield morning inspection? Are additional ADO procedures required? SC</p>

13. (Issue #5022892) A1 Fencing unsafe personnel transporting practices

Speaker	
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Minutes & Notes	<p>Questions forwarded to DH.</p> <p>Safety Committee questions/comments:</p> <p>It is understood that the driver of the vehicle in question was not Alan Whitecross. A letter of enforcement should be given to the offending AVOP holder.</p> <p>Please confirm</p> <p>The recipient of a LoE should be required to sign the letter to acknowledge receipt. The LoE should be signed by the Skyport enforcing officer. Safety Committee</p>
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